

Benue State University

PMB 102119, Makurdi (Office of the Registrar)

**Invitation for the Pre-Qualification/Tender of Contractors for Tetfund 2011/2012 (Merged)
Intervention in Library Development**

Introduction

The Benue State University, Makurdi has received an Approval in Principle (AIP) from the Tertiary Education Trust Fund (TETFUND) and desires to apply the fund in the procurement and upgrading of the following Library materials:

Lot 1: Procurement of 5,199 Nos. of Assorted Textbooks and Reference Materials

as follows:

- i. 526 Nos. of Assorted Textbooks for Faculty of Education
- ii. 507 Nos. of Assorted Textbooks for Faculty of Science
- iii. 647 Nos. Assorted Textbooks for Faculty of Law
- iv. 1,050 Nos. Assorted Text books for Main/Central Library
- v. 410 Nos. Reference Materials
- vi. 560 Nos. Assorted Textbooks for Faculty of Social Sciences
- vii. 562 Nos. Assorted Textbooks for Faculty of Arts
- viii. 408 Nos. Assorted Textbooks for Faculty of Management Sciences
- ix. 529 Nos. Assorted Textbooks for College of Health Sciences

2.0 Pre-Qualification Requirements

Interested and competent contractors with experience in executing works of similar nature are requested to submit pre-qualification documents, neatly bound, paginated and arranged in the following order for consideration:

- i. Evidence of registration and incorporation of company with Corporate Affairs Commission (CAC)
- ii. Company Income Tax Certificate for the last three years (CTC)
- iii. Evidence of registration with the University in the relevant category
- iv. Company Audited Accounts for the last three years (CAA)

- v. List of key staff with evidence of proficiency and experience
- vi. Evidence of financial capacity and bank support
- vii. Verifiable list of similar works as successfully completed in the last two (2) years with names of client, evidence of award and completion
- viii. VAT Registration and evidence of VAT remittances
- ix. Evidence of community and social responsibility
- x. Evidence of strict compliance with the provision of section 16 (6) (d) of the public procurement act (PPA) 2007 as they relate to PENCOM for registration and remittances of staff pension contributions.
- xi. Evidence of compliance with the provision of section 16 (c) of Industrial Training Fund (ITF) Act on 1% Contribution of any employer having 5 or more employees in his establishment. (Registration and Remittances)
- xii. A sworn affidavit indicating the authenticity and verifiability of all submissions
- xiii. A sworn affidavit indicating that none of the directors of the company had been convicted for any criminal offence either at home or abroad.

3.0 Financial Bid Requirement

The financial tender documents must be in duplicate copies.

Interested bidders are to collect tender documents from the Physical Planning Office of the Benue State University at a non-refundable tender fee of ten thousand naira only (N10,000.00) payable to Benue State University in bank draft. A copy of payment receipt MUST be attached to the financial tender document.

4.0 Submission of Tender Documents

Completed pre-qualification and financial documents must be in two (2) separate envelopes each appropriately labeled, sealed and put in a larger envelope for submission and addressed to:

The Registrar

Benue State University, Makurdi

The tender document must be dropped into the big box in the Registrar of Benue State University's Office before the tender opening.

5.0 Note

1. The bids will be opened on 3rd April, 2014 at 2:00 pm in the Senate Chambers of Benue State University in the presence of bidders/representatives.
2. Late submission will be rejected.
3. That this advertisement is not a commitment on the part of the Benue State University nor shall it entitle any person to make any claim whatsoever and or seek any indemnity from the University by virtue of such person having responded to the advertisement.
4. That after the pre-qualification exercise, only tenders from pre-qualified Contractors for contracts and jobs will be used and the University shall not enter into any correspondence with unsuccessful applicants.

Signed

Dr. T. I. Utile

Registrar and Secretary to Council